

# Digital Signature Certificate Subscription Form

Class of Certificate	Class 2	<input type="checkbox"/>	Individual	<input type="checkbox"/>	Signing	<input type="checkbox"/>	1 Year	<input type="checkbox"/>	Request Id: <input type="text"/>
	Class 3	<input type="checkbox"/>	With Org Name	<input type="checkbox"/>	Encryption	<input type="checkbox"/>	2 Years	<input type="checkbox"/>	

## Section 1: Subscriber Details

Name\*:

Designation:

Date of Birth\*:       Gender\*:  Male  Female

Address (Residential address in case of Individual or Organization address in case of DSC with ORG)

Organisation Name\* (Mandatory in case of ORG DSC):

Door No/Building Name\*:

Road/ Street/ Post Office\*:

Town/ City/ District\*:

State/ Union Territory\*:

Country\*:  PIN Code\*:

Telephone Number\* (with STD Code):

Mobile Number\*:

Email id\*:



\* Self Attested Photo

- Use blue-ink only including signature
- Ensure the Name, Designation, Address and Contact number of the attesting officer in at least one of the attestation document

## Section 2: Identity Proof Details

<b>Photo Identity Proof *</b> Identity Proof Name ( Eg: Pan Card, DL, Passport, ... ) Identity Proof Number	<b>Address Proof *</b> Address Proof Name ( Eg: Passport, DL, Latest Telephone Bill, ... )
--	--

Note\*: Subscriber's signature should appear on the Photo ID Proof.

## Section 3: Declaration

I hereby declare that all the information provided in this Subscription form for the purpose of obtaining a digital certificate is true and correct to the best of my knowledge. I am aware, as a subscriber for the digital signature certificate, the duties and responsibilities which are applicable under the SafeScript CA CPS (<https://www.safescript.com/pdf/cps.pdf>) and also under the Section 71 of IT Act which stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.

Signature of the Subscriber\*

Date\*:       Place\*:

Note\*: Subscriber has to sign before the Authorised LRA/Partner for Class 3 DSC.

## Section 4: Authorisation (only for ORG DSC)

I, \_\_\_\_\_ acknowledge by my signature, that the Subscriber information in this document is complete and accurate as per our office records. I fully understand that the Subscriber is responsible to transact on the Organisation's behalf and I will ensure timely revocation of Digital Signature Certificate in case the employee leaves the company in future.

Signature & Organisation seal\*

## For office use only

Attestation By Sify Authorised LRA/Partner\* (For Class 3 DSC Only)  
 I hereby declare that the subscriber has personally appeared before me and submitted the original document copies.

Signature and Seal\*

Date\*       Name\*

Note\*: Safescript at its discretion, will make a telephone call to verify the details of the Subscriber.

Partner Name:	<input type="text"/>
Sify RA:	<input type="text"/>
Date of Issuance:	<input type="text"/>

## **Instructions to be followed for DSC Renewal/Mapping**

- 1.** For fresh DSC or Renewal, the documents to be submitted along with DSC subscription form, are - Aadhaar and PAN copies. ( submission at e-Procurement office, MS building, Gate No 2, Bangalore.)
- 2.** The address in the DSC Subscription form should be same as the address in the Aadhaar card.
- 3.** If you have a valid DSC for Khajane-2, the same DSC may be mapped to e-procurement. (If so, then new DSC or renewal is not necessary)
- 4.** You may bring your khajane-2 DSC and get it mapped at e-Procurement office, MS building, Gate No 2, Bangalore.